

STEVENAGE BOROUGH COUNCIL

ROAD TRAFFIC REGULATION ACT 1984

THE BOROUGH OF STEVENAGE (PERMIT PARKING) ORDER 2018 (AMENDMENT) ORDER 2020

Stevenage Borough Council, pursuant to the arrangements made under Section 19 of the Local Government Act 2000 with Hertfordshire County Council in exercise of their powers under Sections 32, 35, and 45 to 53 of the Road Traffic Regulation Act 1984, (which said Act of 1984 is hereinafter referred to as “the Act of 1984”), and Part IV of Schedule 9 of the Act of 1984 and of all other enabling powers and after consultation with the Chief Officer of Police in accordance with Part III of Schedule 9 of the Act of 1984, hereby make the following Order:-

Commencement & Citation

1. This Order may be cited as “The Borough of Stevenage (Permit Parking) Order 2018 (Amendment) Order 2020” and shall come into operation on 1 December 2020.
2. This Order amends The Borough of Stevenage (Permit Parking) Order 2018 (herein after referred to as ‘the Order of 2018’) as specified in Articles 3 to 7 of this Order.
3. In Article 2 of the Order of 2018 there shall be inserted in the relevant alphabetical position in the list of definitions the following:

“paper parking permit” means a parking permit that is issued under the terms of this Order, and provided to the applicant in physical form to be displayed in a vehicle;

“paper visitor voucher” means a visitor voucher that is issued under the terms of this Order, and provided to the applicant in physical form to be displayed in a vehicle;

“Permit Area Identifier” means the character or collection of characters used to identify what vehicles may park in a given Permit Parking Place, and for what Permit Parking Places the occupants of a property may obtain parking permits or visitor vouchers and which shall be used as the permit identifier on traffic signs within the meaning given to that term in Schedule 1 of the Traffic Signs Regulations and General Directions 2016;

“Special parking permit” means a permit issued in accordance with Articles 14-18, 20(1) and 25 of this Order;

“virtual parking permit” means a parking permit that is issued under the terms of this Order and entered into the Council’s records, but is not provided to the applicant in physical form to be displayed in a vehicle; and

“virtual visitor voucher” means a visitor voucher that is issued under the terms of this Order and entered into the Council’s records, but is not provided to the applicant in physical form to be displayed in a vehicle and can be assigned to a vehicle and a date remotely by the resident in order that the Council’s records show that on that date that vehicle holds a visitor voucher.

4. In Article 2 of the Order of 2018 the definition of household shall be amended to read:

“household” means a dwelling with a separate entry on the Council’s Council Tax Register; or an individual room within a House of Multiple Occupation (HMO) as defined by an Order made under Section 55(3) of the Housing Act 2004 and that appears on the Council’s register of HMOs and was first licensed before the date specified for permit eligibility in the relevant column of the table in Schedule Two of this Order;

5. Article 3 of the Order of 2018 shall be revoked and replaced with:

3.

- (1) Each area on a Highway comprising the length of a carriageway of a street described in Schedule One of this Order bounded on one side of that length by the edge of the highway and having a width throughout of not less than 1.8 metres and including any adjacent parking area provided by Stevenage Borough Council is hereby designated as a Parking Place for vehicles that, on the days and at the times of operation specified in that Schedule, display a valid parking permit or visitor voucher in the relevant position or are shown in the Council’s records as holding such a parking permit or visitor voucher, referred to hereinafter as a Permit Parking Place.
- (2) Where in Article 3 (1) an area on a Highway is designated as a Permit Parking Place, this shall not have effect where within that area there exists by merit of another Traffic Order and indicated by the necessary traffic signs:
- (a) a restriction of waiting; or
- (b) a Parking Place subject to a different restriction.

6. Article 4 of the Order of 2018 shall be revoked and replaced with:

4. Save as provided in Article 9 of this Order, where in Article 3 of this Order a parking place is designated for vehicles which display in the relevant position a parking permit or visitor voucher or are shown in the Council’s records as holding such a parking permit or visitor voucher, no person shall cause or permit any vehicle to stop or wait in that parking place on the days and at the times of operation specified for that parking place in Schedule One of this Order unless it is a vehicle on which is displayed in the relevant position a valid parking permit or visitor voucher which indicates the Permit Area Identifier that Schedule One of this order specifies for that Permit Parking Place, or the Council’s records show that the vehicle holds a valid parking permit or visitor voucher with the Permit Area Identifier that Schedule One of this order specifies for that Permit Parking Place.

7. Article 5 of the Order of 2018 shall be revoked and replaced with:

5. Every vehicle left in a Permit Parking Place described in Schedule One of this Order at any time, in accordance with the provisions of this Order, shall so stand that:

(1) the distance between the edge of the carriageway and the nearest wheel of the vehicle is not more than 50 centimetres;

(2) the vehicle is not parked adjacent to a footway, cycle track or verge where:

(a) the footway, cycle track or verge has been lowered to meet the level of the carriageway for the purpose of—

(i) assisting pedestrians crossing the carriageway,

(ii) assisting cyclists entering or leaving the carriageway,

or

(iii) assisting vehicles entering or leaving the carriageway across the footway, cycle track or verge; or

(b) the carriageway has, for a purpose within paragraph (a)(i) to (iii), been raised to meet the level of the footway, cycle track or verge

Except where the vehicle is parked outside residential premises by or with the consent (but not consent given for reward) of the occupier of the premises, this exception not being applicable in the case of a shared driveway;

(3) none of the vehicle's wheels are on any part of the verge or footway; and

(4) if parking bays are marked out, the whole of the vehicle is within a marked parking bay.

8. Article 11. (1) of the Order of 2018 shall be revoked and replaced with:

11.(1) Residents of households listed as eligible addresses in Schedule Two of this Order shall be eligible to apply for Resident Parking Permits and Resident's Visitor Parking Vouchers with the Permit Area Identifier indicated in that schedule in the quantities set out in that schedule.

9. Article 15. of the Order of 2018 shall be revoked and replaced with:

15. Applications for parking permits or visitor vouchers must be made on a form issued by and obtainable from the Council for that purpose, which may be in electronic format and must be completed in full and accompanied by such documentary evidence of entitlement as the Council may reasonably request and is detailed on that form.

10.Article 16 of the Order of 2018 shall be revoked and replaced with:

16. (1) Payment of the charge specified in Schedule Three of this Order must accompany the application, or be made following the application's assessment, before any parking permit(s) or visitor vouchers can be issued.

(2) The charge specified for a parking permit in Schedule Three of this Order shall be waived for one parking permit per applicant if that applicant has a valid disabled person's badge.

11. Article 20 (1) (a) of the Order of 2018 shall be revoked and replaced with:

(a) a Permit Area Identifier indicating the Permit Parking Places in which the vehicle may be left, or in the case of Business Parking Permits, Caring Visitors Parking Permits, Council Parking Permits and Special Parking Permits if they are issued for use in any Permit Parking Place, the text "**ANY**";

12. Article 20 (1) (c) of the Order of 2018 shall be revoked and replaced with:

(c) the month and year up to which the parking permit shall remain valid, at the end of which month it shall cease to be valid;

13. Article 21 (2) of the Order of 2018 shall be revoked and replaced with:

(2) A parking permit shall not be valid where it appears to the Council that it is being used for purposes other than those for which it was supplied as set out in Article 23 (2).

(3) A virtual visitor voucher shall be valid on the specific day indicated in the Council's records using the means for updating this record provided to the resident, which must be within 12 months of the virtual visitor voucher being issued.

(4) A paper visitor voucher shall be valid on the specific day indicated using the means provided on that visitor voucher.

14. Article 23 (2) (c) of the Order of 2018 shall be revoked and replaced with:

(c) in the case of a Caring Visitor's Parking Permit, to allow a *bone fide* care provider's personnel using an eligible vehicle to park to provide essential health or social care to a resident in their home, or a private individual acting as though a *bone fide* care provider using an eligible vehicle to park to provide such essential health or social care; and in no circumstances to allow an employee of any organisation to park in the vicinity of their place of work;

15. Article 26 of the Order of 2018 shall be revoked and replaced with:

26. At all times during which a vehicle (other than a vehicle otherwise exempted by this Order) is left in a Parking Place on the days of operation and during the hours of operation specified for that Parking Place in Schedule One of this Order, the driver thereof, before leaving the vehicle, shall either:

(1) cause to be displayed in the relevant position a valid parking permit or visitor voucher which indicates the Permit Area Identifier that Schedule One of this order specifies for that Permit Parking Place; or

(2) ensure that the Council's records show that the vehicle is recorded as holding a valid parking permit or visitor voucher which indicates the Permit Area Identifier that Schedule One of this order specifies for that Permit Parking Place using such means as the Council may provide for this purpose.

16. Schedule One of the Order of 2018 shall be revoked and replaced with Schedule One of this Order.
17. Schedule Two of the Order of 2018 shall be revoked and replaced with Schedule Two of this Order.
18. Schedule Three of the Order of 2018 shall be revoked and replaced with Schedule Three of this Order.

In witness whereof)
The Common Seal of the)
Stevenage Borough Council)
was hereunto affixed this)
17th day of September 2020)
in the presence of:-)

Authorised Signatory

**Schedule One
Permit Parking Places**

Item number	Name of road	Side of road	Description	Permit Area Identifier	Days of operation	Hours of operation
1	Burymead	Both	Throughout its entire length	B	Monday to Friday, excluding Bank Holidays	8.30am to 5.30pm
2	Albert Street	Both	From a point 15 metres east of its junction with Church Lane eastwards for its entire length, including its cul-de-sac.	OT	Monday to Friday, including Bank Holidays	9.30am to 3pm
3	Basils Road	Both	From a point 12 metres east of its junction with Church Lane eastwards to a point 15 metres west of its junction with Letchmore Road, including its cul-de-sac.	OT	Monday to Friday, including Bank Holidays	9.30am to 3pm
4	Church Lane	Both	In its northern cul-de-sac, from its junction with Walkern Road northwards for its entire length.	OT	Monday to Friday, including Bank Holidays	9.30am to 3pm
5	Grove Road	Both	From a point 10 metres east of its junction with Church Lane eastwards for its entire length.	OT	Monday to Friday, including Bank Holidays	9.30am to 3pm
6	Southend Close	Both	Throughout its entire length including those parts of the street giving access to garage compounds.	OT	Monday to Friday, including Bank Holidays	9.30am to 3pm

7	Stanmore Road	Both	From a point 2.5 metres east of its junction with Church Lane and Walkern Road eastwards for its entire length.	OT	Monday to Friday, including Bank Holidays	9.30am to 3pm
8	Victoria Close	Both	Throughout its entire length	OT	Monday to Friday, including Bank Holidays	9.30am to 3pm
9	Walkern Road	Both	From its junction with the northern cul-de-sac of Church lane, north-eastwards to the south-western property boundary of no. 54 Walkern Road	OT	Monday to Friday, including Bank Holidays	9.30am to 3pm

Schedule Two
Addresses eligible for Parking Permits

Item number	Name of road	Properties within road	Maximum number of Resident Parking Permits per property	Maximum number of Caring Visitor Parking Permits per property	Maximum number of Business Parking Permits per property	Maximum number of Resident's Visitor Parking Vouchers per property	Permit Area Identifier
1	Burymead	All properties having postal addresses in that street on 1 April 2018	4 at any given time	2 at any given time	0	12 sets of 20 vouchers in any 12 month period	B
2	Albert Street	All properties having postal addresses in that street on 1 January 2020	3 at any given time	2 at any given time	0	12 sets of 20 vouchers in any 12 month period	OT
3	Baker Street	All properties having postal addresses in that street	3 at any given time	2 at any given time	0	12 sets of 20 vouchers in any 12 month period	OT

Item number	Name of road	Properties within road	Maximum number of Resident Parking Permits per property	Maximum number of Caring Visitor Parking Permits per property	Maximum number of Business Parking Permits per property	Maximum number of Resident's Visitor Parking Vouchers per property	Permit Area Identifier
		on 1 January 2020					
4	Basils Road	All properties having postal addresses in that street on 1 January 2020	3 at any given time	2 at any given time	0	12 sets of 20 vouchers in any 12 month period	OT
5	Bells Lane	All properties having postal addresses in that street on 1 January 2020	3 at any given time	2 at any given time	0	12 sets of 20 vouchers in any 12 month period	OT
6	Church Lane	All properties having postal addresses in that street	3 at any given time	2 at any given time	0	12 sets of 20 vouchers in any 12 month period	OT

Item number	Name of road	Properties within road	Maximum number of Resident Parking Permits per property	Maximum number of Caring Visitor Parking Permits per property	Maximum number of Business Parking Permits per property	Maximum number of Resident's Visitor Parking Vouchers per property	Permit Area Identifier
		on 1 January 2020					
7	Drapers Way	All properties having postal addresses in that street on 1 January 2020	3 at any given time	2 at any given time	0	12 sets of 20 vouchers in any 12 month period	OT
8	Grove Road	All properties having postal addresses in that street on 1 January 2020	3 at any given time	2 at any given time	0	12 sets of 20 vouchers in any 12 month period	OT
9	High Street	All properties south of its junction with James Way and	3 at any given time	2 at any given time	0	12 sets of 20 vouchers in any 12 month period	OT

Item number	Name of road	Properties within road	Maximum number of Resident Parking Permits per property	Maximum number of Caring Visitor Parking Permits per property	Maximum number of Business Parking Permits per property	Maximum number of Resident's Visitor Parking Vouchers per property	Permit Area Identifier
		north of its junction with Letchmore Road having postal addresses in that street on 1 January 2020, not including addresses in Howarde Court, Ireton Court and Townsend Mews					
10	Inns Close	All properties having postal addresses in that street on 1	3 at any given time	2 at any given time	0	12 sets of 20 vouchers in any 12 month period	OT

Item number	Name of road	Properties within road	Maximum number of Resident Parking Permits per property	Maximum number of Caring Visitor Parking Permits per property	Maximum number of Business Parking Permits per property	Maximum number of Resident's Visitor Parking Vouchers per property	Permit Area Identifier
		January 2020					
11	Middle Row	All properties having postal addresses in that street on 1 January 2020	3 at any given time	2 at any given time	0	12 sets of 20 vouchers in any 12 month period	OT
12	Primett Road	All properties having postal addresses in that street on 1 January 2020	3 at any given time	2 at any given time	0	12 sets of 20 vouchers in any 12 month period	OT
13	Southend Close	All properties having postal addresses in that street on 1	3 at any given time	2 at any given time	0	12 sets of 20 vouchers in any 12 month period	OT

Item number	Name of road	Properties within road	Maximum number of Resident Parking Permits per property	Maximum number of Caring Visitor Parking Permits per property	Maximum number of Business Parking Permits per property	Maximum number of Resident's Visitor Parking Vouchers per property	Permit Area Identifier
		January 2020					
14	Stanmore Road	All properties having postal addresses in that street on 1 January 2020	3 at any given time	2 at any given time	0	12 sets of 20 vouchers in any 12 month period	OT
15	Victoria Close	All properties having postal addresses in that street on 1 January 2020	3 at any given time	2 at any given time	0	12 sets of 20 vouchers in any 12 month period	OT
16	Walkern Road	All properties on the southern side west of no.54 Walkern	3 at any given time	2 at any given time	0	12 sets of 20 vouchers in any 12 month period	OT

Item number	Name of road	Properties within road	Maximum number of Resident Parking Permits per property	Maximum number of Caring Visitor Parking Permits per property	Maximum number of Business Parking Permits per property	Maximum number of Resident's Visitor Parking Vouchers per property	Permit Area Identifier
		Road, not including that property, and all properties on the northern side west of no.65 Walkern Road, not including that property, having postal addresses in that street on 1 January 2020					

Schedule Three

Charges for Parking Permits and Visitor Vouchers

Item number	Fee for	Permit Area Identifier(s) (PAIs)	Cost of Paper Parking Permit/Visitor Voucher	Cost of Virtual Parking Permit/Visitor Voucher
1	Resident Parking Permit for first vehicle at the address	B	£ 56 per year or £ 34 per six months	£ 52 per year or £ 30 per six months
2	Resident Parking Permit for first vehicle at the address	OT	£ 45 per year or £ 28 per six months	£ 40 per year or £ 24 per six months
3	Resident Parking Permit for second vehicle at the address	B	£ 82 per year or £ 47 per six months	£ 78 per year or £ 43 per six months
4	Resident Parking Permit for second vehicle at the address	OT	£ 71 per year or £ 41 per six months	£ 66 per year or £ 37 per six months
5	Resident Parking Permit for third vehicle at the address	B	£108 per year or £ 60 per six months	£104 per year or £ 56 per six months
6	Resident Parking Permit for third vehicle at the address	OT	£ 97 per year or £ 53 per six months	£ 92 per year or £ 49 per six months
7	Resident Parking Permit for fourth vehicle at the address (where permitted)	B	£134 per year or £ 73 per six months	£130 per year or £ 69 per six months
8	Set of 20 Resident's Visitor Parking Vouchers	All PAIs	£15	£10
9	Caring Visitor Parking Permit	All PAIs	£0 per 24 months	
10	Special Parking Permit	All PAIs	Charged at the Council's discretion	
11	Administration of permit transfers, duplicate permits and refunds	All PAIs	£10	