

# Housing & Investment

Assistant Director: Jaine Cresser

Our Ref: S20/MRC/Leasehold Address  
Contact: Rebekah Brydon  
Telephone: 01438 242666  
Email: majorworks@stevenage.gov.uk

Name  
Address  
Address  
Address  
Postcode

Date: 9<sup>th</sup> February 2018

Property Address: Address, Address, Address, postcode

Dear XXXXXX

**Service Charges (Consultation Requirements) (England) Regulations 2003:  
Landlord's Proposal Notice (where public notice is given) pursuant to S.20 of the  
Landlord and Tenant Act 1985 (as amended)**

1. This notice is given following the Notice of Intention to enter into two long term agreements issued on 30<sup>th</sup> March 2017. The consultation period in respect of the Notice of Intention ended on 2<sup>nd</sup> May 2017.
2. We have completed the tendering exercise to choose two contractors to complete major refurbishment, repairs, maintenance and improvement works to Stevenage Borough Council's housing stock

The preferred contractors to whom we propose awarding the two agreements to are:

1) Mulalley and Company  
Teresa Gavin House  
Woodford Avenue  
Woodford Green  
Essex  
IG8 8FA

2) Wates Living Space  
1st Floor, Mulberry House  
Parkland Square  
750 Capability Green  
Luton, Bedfordshire  
LU1 3LU

3. It is not reasonably practicable at this stage for us to give you an estimate of the likely costs to be incurred under the two agreements. This is because the costs will vary according to the works undertaken over the length of the contract. However, we will give residents details of the estimated likely costs when they are known to us. This estimate will be provided to you before Stevenage Borough Council begin any work that will give rise to costs to you. Further, you will be provided with an estimate when you are sent a schedule 3 consultation notice.
4. The intended duration of the proposed agreements is 5 years.
5. The written observations received during the consultation period following the Notice of Intention and the responses to those observations can be found summarised in Appendix A of this notice.
6. We invite you to make written observations in relation to this Proposal by sending them to [major.works@stevenage.gov.uk](mailto:major.works@stevenage.gov.uk) or **Leasehold Team, Stevenage Borough Council, Daneshill House, Danestrete, Stevenage SG1 1HN**. Observations must be made within the consultation period of 30 days from the date of this notice. The consultation period will end on 14<sup>th</sup> March 2018

Yours sincerely

Rebekah Brydon Major  
Works Officer

**All future communications relating to the subject matter of the notice should be sent to [major.works@stevenage.gov.uk](mailto:major.works@stevenage.gov.uk) or Leasehold Team, Stevenage Borough Council, Daneshill House, Danestrete, Stevenage SG1 1HN.**