

DECISION RECORD ¹

Officer Key Decisions are subject to the Council's Call-In Procedure (Part 4 of the Council's Constitution <http://www.stevenage.gov.uk/content/committees/96416/Part4E-Overview-and-Scrutiny-Procedure-Rules-updated-October-2016.pdf>)

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|---|---|
| Subject: Silkin Court Remodelling – Contract Award | |
| Staff Contact: Andy Sowden / Andy Hills | Executive Member: Jeannette Thomas |
| Tel: 01438 242839 / 2422180 | Portfolio: Housing, Health and Older People |

1. **Decision**

That the Interim Chief Executive

- a) Has determined that Annex A to this decision should not be disclosed to the public as it contains exempt information as defined by section 100 of the Local Government Act 1972, Schedule 12A, the public interest in maintaining the exemption outweighing the public interest in disclosing that information.
- b) Awards the contract for the Remodelling of Silkin Court to the preferred supplier set out in Annex A and approves the award and signing of the contract.

2. **Reasons for the decision**

So the council can enter into a building contract with the preferred contractor and works can commence on site as soon as possible

3. **Alternative options considered and rejected ²**

N/A

4. **Consultation**

(a) Comments of Executive Member ^{3 4} I am happy with the proposed contractor and I would like this project to move forward to the next stage.

(b) Comments of other consultees ⁵

5. **Following consultation with, and the concurrence of the Executive Member, I am proceeding with the proposed decision.**

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Signed: SIGNATURE REDACTED

Title: Chief Executive

Date: 15 May 2019

6. PLEASE RETURN COMPLETED/SIGNED FORM TO CONSTITUTIONAL SERVICES FOR PUBLICATION

¹ for guidance see Borough Solicitor's note "Taking Decisions"

² details of any alternative options considered and rejected by the officer at the time the decision was made

³ record any conflict of interest declared by any Executive Member consulted. If an Executive Member declares a conflict of interest DO NOT PROCEED without seeking advice from the Borough Solicitor

⁴ If the matter has general significance for the Council and/or is, or is likely to be, controversial, then the officer shall consult the appropriate Executive Member before proceeding. In some cases it will be necessary to consult more than one Executive Member, and in some cases the Leader of the Council will need to be consulted.

⁵ If the matter has local significance, but no general significance for the Council and no controversial aspects, the officer shall consult or inform the local member in writing (or by e mail) and proceed. It is essential that all officers responsible for delivering services ensure that local members are kept well briefed on issues affecting their areas.