

DECISION RECORD ¹

Officer Key Decisions are subject to the Council's Call-In Procedure (Part 4 of the Council's Constitution <http://www.stevenage.gov.uk/content/committees/96416/Part4E-Overview-and-Scrutiny-Procedure-Rules-updated-October-2016.pdf>)

Subject: <i>(Please use the same title as provided in the Forward Plan)</i>	
Staff Contact: Craig Miller, Assistant Director Stevenage Direct Services Tel:01438 242587	Executive Member: Cllr John Gardner Portfolio: Environment & Regeneration

1. Decision

Award of a contract for the supply of Fuel (Petrol, Diesel & Red Diesel) through the Crown Commercial Services (CCS) consortium framework.

2. Reasons for the decision

To secure resilient fuel supplies for the council's operational fleet and equipment whilst ensuring value for money by exploiting the collective negotiating advantage and economies of scale that the CCS consortium provides.

3. Alternative options considered and rejected ²

The procurement of fuel supplies as an individual customer from the open market has been considered. This option was rejected as the council would not have the same negotiating power as the CCS framework arrangement that seeks to secure supplies for a consortium of public sector clients. As such, the council would be unlikely to achieve better prices or more resilient supplies than the framework.

4. Consultation

(a) Comments of Executive Member ^{3 4}

Councillor John Gardner confirmed he is content with the proposed approach and decision as detailed above following a briefing at his Portfolio Holder briefing meeting on 8 February 2019.

(b) Comments of other consultees ⁵

5. Following consultation with, and the concurrence of the Executive Member, I am proceeding with the proposed decision.

Signed: 

Title: Strategic Director

Date: 07 March 2019

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6. PLEASE RETURN COMPLETED/SIGNED FORM TO CONSTITUTIONAL SERVICES FOR PUBLICATION

¹ for guidance see Borough Solicitor's note "Taking Decisions"

² details of any alternative options considered and rejected by the officer at the time the decision was made

³ record any conflict of interest declared by any Executive Member consulted. If an Executive Member declares a conflict of interest DO NOT PROCEED without seeking advice from the Borough Solicitor

⁴ If the matter has general significance for the Council and/or is, or is likely to be, controversial, then the officer shall consult the appropriate Executive Member before proceeding. In some cases it will be necessary to consult more than one Executive Member, and in some cases the Leader of the Council will need to be consulted

⁵ If the matter has local significance, but no general significance for the Council and no controversial aspects, the officer shall consult or inform the local member in writing (or by e mail) and proceed. It is essential that all officers responsible for delivering services ensure that local members are kept well briefed on issues affecting their areas.