

DECISION RECORD

Officer Key Decisions are subject to the Council's Call-In Procedure (Part 4 of the Council's Constitution <http://www.stevenage.gov.uk/content/committees/96416/Part4E-Overview-and-Scrutiny-Procedure-Rules-updated-October-2016.pdf>)

Subject: MINOR CIVIL WORKS TERM CONTRACT 2019 /2020	
Staff Contact: MR ROBERT WOODISSE Tel No 01438 242103	Executive Members: <ul style="list-style-type: none">• Joan Lloyd (Resources Portfolio)• John Gardner (Environmental & Regeneration Portfolio)

1. Decision

That the Strategic Director (TP):

1. has determined that Annex A to this Decision Record should not be disclosed to the public as it contains exempt information as defined by Section 100 of the Local Government Act 1972, Schedule 12 A, as the public interest maintaining the exemption outweighs the public interest in disclosing that information.
2. awards the Minor Civil Works Term Contract 2019/20 to the preferred supplier set out in Annex A and approves the award and signing of the contract.

2. Reasons for the decision

It has been decided to procure a term contract with a schedule of rates to provide a cost effective mechanism to deliver the Council's infrastructure maintenance work and civil engineering project work. The contract was an open tender evaluated on price and quality as set out in Annex A and offered to the highest scoring bidder.

3. Alternative options considered and rejected:

- To retender the contract to seek better prices. This would cause significant delays to works programmed for 2019 with no guarantee of lower prices being submitted.
- To abandon the term contract and price individual jobs on an ad-hoc basis. This would be unlikely to be as cost effective and is not recommended by the Procurement team.

4. Consultation

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- (a) Comments of Executive Members: Cllr Gardner: "I am satisfied that the new arrangement should improve both response time and hopefully quality of work carried out. It is important that these aspects are monitored and recorded throughout the duration of the contract period." Cllr Lloyd: "I have read the documents and am happy for you to go ahead. I am all for making savings while maintaining or improving standards. I agree with Johns comments"

- 5. **Following consultation with, and the concurrence of the Executive Member, I am proceeding with the proposed decision.**

Signed: *M. Lloyd*

Title: STRATEGIC DIRECTOR Date: 21/3/19

- 6. **PLEASE RETURN COMPLETED/SIGNED FORM TO CONSTITUTIONAL SERVICES FOR PUBLICATION**