

Doctor's Certificate

Council Tax Exemption/Discount - severe mental impairment

Applicants name:

Address:

Postcode:

What to do

This certificate will help the council decide whether the person named above should be treated as severely mentally impaired for Council Tax purposes.

You should say whether you think the applicant has a severe mental impairment of intelligence and social functioning (however caused) which appears to be permanent.

Certificate

Please tick the box next to the statement which matches your opinion and then sign the certificate.

In my opinion the person named above **is** severely mentally impaired for the purposes of Council Tax.

And has been so since (insert date)

In my opinion the person named above **is not** severely mentally impaired for the purposes of Council Tax.

Doctor's Signature:

Doctor's Full Name:

Date:

Surgery or hospital name:

Surgery or hospital address:



QUALIFYING BENEFITS FOR SEVERELY MENTALLY IMPAIRED PEOPLE

A qualified medical practitioner (usually your Doctor) must confirm to the Council that in their medical opinion you are "severely mentally impaired".

AND To qualify for the exemption/discount you will need to provide evidence that the person is entitled to one of the following benefits.

**** YOU MUST PROVIDE EVIDENCE OF THE BELOW QUALIFYING BENEFIT ****

- a. The limited capability for work element or limited capability for work and work-related activity element of Universal Credit
- b. Short term or long term incapacity benefit (IB)
- c. Severe disablement allowance (SDA)
- d. Highest or middle rate care component of disability living allowance (DLA)
- e. Increased disablement pension for constant attendance
- f. Attendance Allowance (AA)
- g. Constant attendance allowance payable under the industrial injuries or war pension schemes
- h. Armed forces independence payment
- i. Income Support including a disability premium because of incapacity for work.
- j. The disability element of working tax credit
- k. Standard or enhanced rate of daily living component of personal independence payments (PIP)
- l. Employment and support allowance (ESA)

Please Note that the Exemption/Discount will be applied from the date that the Dr's Certification and benefit entitlement co-exist.

e.g Dr certificate 01.04.23 benefit entitlement 20.02.23 therefore exemption/discount would be applied from 01.04.23.

Fair Processing Notice - How we collect and use information

We will use the information you give in this form, and in any supporting evidence you send us, to process and calculate your council tax. We will normally keep your records for up to seven financial years, and then they will be destroyed securely.

We may check and pass the information to certain third parties, other agencies or organisations such as the HM Revenues and Customs, as allowed by law to:

- Make sure the information is accurate, and
- Prevent or detect crime, and
- Protect public funds.

These third parties include government departments, local authorities and private-sector companies such as banks and organisations that may lend you money.

We will not give information about you to anyone else, or use information about you for other purposes, unless the law allows us to.

The Council is the data controller for the purpose of the Data Protection Act. If you want to know more about what information we have about you, or the way we use it, please ask us.