

Stevenage Borough Council Cabinet Positions 2025/26

The Leader allocates broad areas of responsibility, including oversight over specific functions, to individual Portfolio Holders who serve on the Cabinet.

Portfolios and Key Responsibilities	Portfolio Holder Name / Key Linked Lead Strategic Director Sponsors and Assistant Directors / Heads of Service
<p>Transforming Stevenage</p> <ul style="list-style-type: none"> • Town Centre Regeneration • Communications & Marketing • Corporate Strategy and Policy • Democratic Services • Strategic Partnerships at local, county, regional and national levels • Devolution <p>Stronger Communities</p> <ul style="list-style-type: none"> • Community Safety and Enforcement • Community Cohesion • Equalities and Diversity • CCTV • Young People 	<p>Leader - Richard Henry</p> <p>Chief Executive – Tom Pike</p> <p>Strategic Director / Deputy Chief Executive – Richard Protheroe</p> <p>Assistant Director - Regeneration</p> <p>Head of Communications & Marketing</p> <p>Democratic Services Manager</p> <p>Borough Solicitor (Shared Service)</p>
<p>Housing</p> <ul style="list-style-type: none"> • Housing Strategy and Policy • Housing and Investment in Homes, including Property Repairs and Maintenance, and Housing Investment Programmes • Building Safety, Compliance and Regulation • Housing Management (including Income Collection, Residents and Estates, Tenancy, and Specialist Services) • Housing Options and Supply, Housing First and Homelessness, Lettings and Temporary Accommodation • Housing Development • Member Responsible for Complaints 	<p>Jackie Hollywell</p> <p>Strategic Director / Deputy Chief Executive – Richard Protheroe</p> <p>Assistant Director - Building Safety & Property Services,</p> <p>Assistant Director - Housing & Neighbourhoods</p> <p>Assistant Director - Housing Development</p>
<p>Culture, Leisure & Wellbeing</p> <ul style="list-style-type: none"> • Culture and Arts • Sport and Leisure 	<p>Loraine Rossati</p> <p>Strategic Director / Deputy Chief Executive – Richard Protheroe</p>

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<ul style="list-style-type: none"> • Health & Wellbeing • Events 	Assistant Director - Stevenage Direct Services Assistant Director - Housing & Neighbourhoods
Resources & Transformation <ul style="list-style-type: none"> • Budget Setting and Budget Monitoring (General Fund, Housing Revenue Account, Capital and Revenue) • Finance Services including Accountancy, Insurance, and Procurement • Commercial and Insourcing • Digital & Transformation, including Customer Services and Complaints, Digital, Business Improvement, and Transformation Programme • Information Technology, including Security and Cyber, Information Governance and Management, Infrastructure and Systems • Estates including Commercial Assets, Asset Strategy, Community and Locality Buildings, Facilities Management and Compliance • Human Resources and Organisational Development / Modern Member Programme, including Health and Safety, Employee Resourcing, Business Partnering, Policy and Payroll • Legal 	Deputy Leader - Jeannette Thomas Strategic Director / Chief Finance & Section 151 Officer – Clare Fletcher Assistant Director - Finance Assistant Director - Strategic IT Partnership and Digital & Transformation Heads of Human Resources and Organisational Development, Borough Solicitor (Shared Service)
Co-operative Council and Neighbourhoods <ul style="list-style-type: none"> • Community Development • Community and Voluntary Sector • Neighbourhood Management • Co-operative Council • Older People 	Sandra Barr Strategic Director / Deputy Chief Executive – Richard Protheroe Assistant Director - Housing & Neighbourhoods
Environment & Performance <ul style="list-style-type: none"> • Climate Change • Planning Policy • Development Control 	Simon Speller Strategic Director / Deputy Chief Executive – Richard Protheroe Assistant Directors - Planning & Regulatory Services

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<ul style="list-style-type: none"> • Environmental Health and Licensing, including Residential and Commercial Services • Stevenage Direct Services including Waste, Recycling and Fleet Management, Environmental Policy and Performance, Parks, Street scene and Amenities and Garage Management and Maintenance (crossing cutting SDS and Estates) • Corporate Performance Management 	Assistant Director - Stevenage Direct Services (plus performance)
Economy, Skills and Transport <ul style="list-style-type: none"> • Economic Development including Business Technology Centre (BTC) • Engineering and Parking Services • Transport and Sustainable Travel • Highways • Skills Development • Business relationships including Town Centre Management and Old Town Partnership 	Lloyd Briscoe Chief Executive - Tom Pike Assistant Director - Planning & Regulatory Services

Cabinet – (previously Executive) - Portfolio Holders

As delegated by the Leader, the role of Cabinet Members with Portfolios is to take the lead in the development and implementation of policy for their specific Portfolio area of responsibility. Additionally, Cabinet Members:

- Advise the Council or Cabinet on matters concerning the implementation, monitoring and performance of services, groups of services, initiatives and projects, particularly in relation to her/his portfolio area.
- As a member of the Cabinet, contribute to the collective decision making and corporate governance of the Council
- To monitor the performance of Portfolio functions and activities to ensure objectives and targets are achieved to deliver the Council's corporate business strategy and political objectives
- To advise and consult with senior managers on matters of significance for Council policy and its implementation particularly in relation to their Portfolio area.
- To ensure that value for money is achieved for all citizens of the Borough
- To represent the Council's views to other agencies, community interests and the local, regional and national media as appropriate.

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- To regularly liaise with the Leader of the Council, other Cabinet Members and senior managers on strategic matters to ensure proper coordination, consistency and delivery of services within Council policy, particularly in relation to their Portfolio area
- To lead the development of effective partnership working with other agencies and take responsibility for ensuring that the Council's objectives within specific partnerships are met
- To communicate, consult and maintain a dialogue with the communities within the Borough to ensure that the needs and desires are understood so as to maximise the quality of life for all citizens
- To chair as appropriate meetings of Members and officers and with Council partners
- To assist in the setting of agendas and the presentation and reporting of issues to the Council, its committees and Members' seminars
- To ensure that all of the Council's policies and practices acknowledge and reflect the diversity of the community and ensure that delivery of Council services recognise that diversity
- In relation to Portfolio areas, serve as the initial point of consultation for the Borough Senior Leadership team on any issues relating thereto.
- Ensure that the council's strategic business plan objectives are met
- Where necessary, consult with the leaders of other political groups to expedite the efficient and effective delivery of Council business
- Take decisions in the case of urgency, as set out in the Council's Constitution
- Take a leading role in the development and implementation of policy for their specific Portfolio area of responsibility ensuring that other members are engaged and involved in that development.
- Take non-key decisions where required in relation to their specific Portfolio areas of responsibility
- Where requested, attend meetings of Scrutiny bodies to make presentations and/or answer questions
- Work with the Leader on setting and monitoring performance objectives for the portfolio
- Develop and maintain a knowledge of the values and principles of Co-operative working, undertaking training where necessary.

Any decisions taken by the Leader must comply with the principles of decision making and procedural rules as set out in the Constitution.