

**APPLICATION FORM FOR GRANT/RENEWAL OF STREET TRADING
CONSENT (FOR STEVENAGE FARMERS MARKET)**

Local Government (Miscellaneous Provisions) Act 1982

Please note: Applications that are received less than 5 working days prior to the event taking place cannot always be guaranteed to be processed in time.

To: Head of Environmental Health & Licensing
Stevenage Borough Council
Daneshill House
Danestrete
Stevenage
Herts
SG1 1HN

Tel: 01438 242259



I hereby make application for the grant/renewal of a Street Trading Consent in accordance with Section 3 and Schedule 4 of the Local Government (Miscellaneous Provisions) Act 1982.

Applicant details:

Mr Mrs Miss Ms Other (please state):

Surname:

First name/s:

Home Address:

Postcode:

Email:

Telephone Number:

Mobile Number:

Date of Birth:

Company/Organisation (if applicable):

Trading details:

I wish to trade in the following streets (see notes attached):-

Stevenage Farmers Market only

Address:

I wish to trade on the following days:-		
Day	From	To
Saturday		

Dates on which Farmers Market will be trading:

I wish to trade in the following types of goods:-

I wish to use a stall, containers or vehicle of the following description:-

Height:		Width:		Length:	
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Vehicle Registration number (if applicable):

I wish to use the following premises as an office or store in connection with my street trading business:-

Address:

Postcode:

Telephone number:

<u>To be answered if selling food</u>
The stalls/vehicles, offices and stores have been registered under Regulation (EC) no. 852/2004 on the hygiene of foodstuffs, Article 6(2) with:-
Name of local authority:
Your Registered premises address:
Postcode:
Telephone number:

Checklist	
I have	Please Tick
<ul style="list-style-type: none"> enclosed 2 identical passport photographs of myself, taken within the last 12 months, signed and dated on the reverse. 	<input type="checkbox"/>
<ul style="list-style-type: none"> enclosed the fee as detailed below, as required by the Council, for £..... (If paying by cheque please make payable to "Stevenage Borough Council". Please write your name and address and the reference RD110 941713 on the reverse.) 	<input type="checkbox"/>
Annual Consent	Occasional Consent
£100	£45

Declaration
<ul style="list-style-type: none"> I declare that I am not under the age of 17 years. In connection to this application for the grant, renewal or variation of a Street Trading Consent, if you provide information which you know to be false, you will be prosecuted for that offence. On conviction you are liable to a maximum fine of £1000. I certify that I have read and understand the above statements and that all of the above information contained in this application is correct to the best of my knowledge.
Applicants signature:
Date:

Stevenage Borough Council is under a duty to protect the public funds it administers and may use some or all of the information you have provided on this form for the prevention and detection of fraud and other offences. It may also share this information with other public bodies for the same purposes.

For further information, see <http://www.stevenage.gov.uk/fairprocessingnotice>

Notes relating to an application for grant/renewal of a Street Trading Consent

The Council has designated certain streets as "prohibited streets" where no street trading is permitted, and all other streets as "consent streets", where street trading is permitted under the authority of a written consent from the Council. Details are obtainable from the office of the Head of Environmental Health & Licensing.

If you propose to trade from a stationary van, cart, barrow or other vehicle or from a portable stall (i.e. to remain stationary for more than a few minutes at a time) you must specify the sites on which you wish to trade. If not, it will be sufficient to write "all consent streets". However, the Council may exclude from a "consent" any "consent street" or part thereof.

Evidence of any history of non-compliance with any relevant statutory provision or any illegal activity associated with street trading may result in refusal of a street trading consent.

The making of this application does not confer any immediate right to trade. ***No trading shall be undertaken until this application has been determined and you are in possession of a 'consent to trade'.***

This form, when completed, must be sent to:

Head of Environmental Health & Licensing,

Stevenage Borough Council,

Daneshill House,

Danestrete,

Stevenage,

Herts.,

SG1 1HN.