

## APPLICATION FORM FOR RENEWAL OF NON-COMMERCIAL SOCIETY

If you are completing this form by hand, please write legibly in block capitals using ink.

To:

Licensing Team  
Stevenage Borough Council  
Daneshill House  
Danestrete  
Stevenage  
Hertfordshire  
SG1 1HN



### SECTION A – Details of society applying for renewal

1. Name of society
2. Address (including postcode) of office or head office of society
3. Telephone number of society
4. Please state the purpose(s) for which the society is established and conducted
5. If the society is a registered charity, please give the society's unique charity registration number

### SECTION B – General information about person applying on behalf of society

6. Name
7. Capacity
8. Address (including postcode)
9. Daytime telephone number

**SECTION C – Contact details for correspondence associated with this renewal**

10. Please tick one box as appropriate to indicate address for correspondence in relation to this renewal:

Address in section A       Address in section B       Address below

Address (including postcode)

Telephone number

Email address (if the applicant is happy for correspondence in relation to this renewal to be sent via e-mail)

**SECTION D – Declaration**

11. Please complete the following declaration and checklist:

I *[Full Name]*

a. make this renewal on behalf of the society referred to in Section A and have authority to act on behalf of that society.

b. enclose payment of the renewal fee of £20.

**c. confirm that, to the best of my knowledge, the information contained in this renewal is true. I understand that it is an offence under section 342 of the Gambling Act 2005 to give information which is false or misleading in, or in relation to, this renewal.**

Signature

Date

Capacity

**Note to societies applying for registration:**

**The application may be refused if the local authority think that:**

**(a) the society is not a non-commercial society,**

**(b) a person who will or may be connected with the promotion of the lottery has been convicted of a relevant offence, or**

**(c) information provided in or with the application is false or misleading.**