

**SECTION 3  
FORM FOR NOTICE TO LOCAL AUTHORITY OF INTENTION TO APPLY FOR A  
ZOO LICENCE (NEW ZOOS AND EXISTING ZOOS SUBJECT TO A DIRECTION  
UNDER SECTION 6(1)(b) OF THE ACT)**

[Note - This is a suggested form for the notice which applicants seeking a licence for a new zoo (or applicants subject to a direction under section 6(1)(b) of the Act) are required to give to the local authority in accordance with section 2(1) of the Act.]

Zoo Licensing Act 1981 (as amended) – Section 2

1. /We.....  
.....  
.....  
.....  
.....[insert name of intended applicant/s]

hereby give notice that in not less than 2 months after publication in one local newspaper and one national newspaper of a notice of intention to make an application for a licence to operate a proposed zoo at  
.....  
.....  
.....  
.....[insert situation of zoo].

I/we intend to make an application for such a licence to  
.....Council  
[insert name of local authority for the area within which the whole or major part of the zoo is to be situated].

2. The particulars with regard to the proposed zoo and its operation, as required by section 2(2) of the Act, are as follows-

(a) Section 2(2)(a) - animals  
Taxonomic category of Order and approximate number in each group

Common name	Scientific name	Sex (if known)	Number


[Note - As an alternative to listing on this form a proposed stock list may be attached.]

Give brief details of the animal accommodation to be provided (i.e. the number, type, approximate size and security of enclosure, including confined quarters during the night and winter, and the grouping of animals). [Note - if preferred, this information may be submitted in the form of annotated drawings or plans. In any event, a plan showing the proposed layout of the zoo should be submitted]

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**Maintenance and well-being**

Give brief details of arrangements to be made for the animals’ maintenance and well-being, including information about the provision, storage and preparation of food and arrangements for veterinary care, including preventative measures.

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Section 2(2)(b) - staff  
Staff numbers and categories

Give details of the numbers and categories of staff to be employed in the zoo

- (I). Senior administrative staff under director/manager  
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- (ii). Other administrative staff  
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- (iii). Keeper staff  
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- (iv). Maintenance staff  
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- (v). Others (please specify)  
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- (c) Section 2(2)(c) - visitors and motor vehicles
- (i) Approximate number of visitors who are to be accommodated per day  
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(ii) type and size of car-parking facilities (if any)

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(iii) Safari Parks - approximate number of vehicles which are to be accommodated per day

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(d) Section 2(2)(d) - access

Give details of the approximate number and position of the means of access to be provided to the premises. [Note - If preferred this information may be submitted in the form of an annotated drawing or plan.]

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(e) Section (2A) – Conservation measures

Please specify and provide details of how the conservation measures referred to in section 1A of the Zoo Licensing Act 1981 (Amendment) (England and Wales) Regulations 2002 are being or will be implemented at the zoo – copy of section 1A attached at Appendix A

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Signed.....(Intended Zoo Operator)  
Date.....

## **Useful information available to applicants:**

### Information about the Zoo Licensing Act 1981 (Amendment) (England and Wales) Regulations 2002)

Where to find it – available from your Local Authority who are responsible for administering the Act or from Defra at

<http://www.defra.gov.uk/wildlife-countryside/gwd/index.htm>

or Tel: 0117 372 8209.

### Secretary of State's Standards of Modern Zoo Practice

Where to find it - available at

<http://www.defra.gov.uk/wildlife-countryside/gwd/index.htm>

or from your Local Authority who are responsible for administering the Zoo Licensing Act 1981 (as amended). Hard copies are also available from Defra.

### Government Circular Guidance 02/2003 on the Zoo Licensing Act 1981 (Amendment) (England and Wales) Regulations 2002)

Where to find it – available at

[www.defra.gov.uk/wildlife-countryside/gwd/zoo.htm#circular](http://www.defra.gov.uk/wildlife-countryside/gwd/zoo.htm#circular)

Alternatively hard copies can be obtained by contacting:

Zoo Licensing Policy Team

DEFRA

1/10

Temple Quay House

2 The Square

Temple Quay

Bristol

BS1 6EB

Tel: 0117 372 8209

E-mail: [zoos.branch@defra.gsi.gov.uk](mailto:zoos.branch@defra.gsi.gov.uk)

### Zoos Forum Handbook

Where to find it – hard copies of available chapters can be obtained from Defra at the above address electronic versions can be downloaded from

<http://www.defra.gov.uk/wildlife-countryside/gwd/zoosforum/index.htm>.