

Application for a Licence to Operate a Dog Breeding Establishment

1	Standard applicant profile section	
1.1	Applicant name	
1.2	Applicant address	
1.3	Telephone number	
1.4	Email address	

Please complete all the questions in the form.
If you have nothing to record, please state "Not applicable" or "None"

2	Premises to be licensed (where dogs are to be kept)	
2.1	Name of premises/trading name	
2.2	Address of premises	
2.3	Telephone number	
2.4	Email address	

3	Particulars	
3.1	Breed(s) of dogs concerned	
3.2	Total number of dogs on the property	Please fill in the table on p.4 with full names and details of all dogs kept on your premises.
3.3	Average number of litters per year	
3.4	Are puppies registered with the kennel club	
3.5	Are you a member of the Kennel Club Assured Breeder Scheme	Proof of registration will be required.

4	Veterinary surgeon	
4.1	Name of usual veterinary surgeon	
4.2	Company name	
4.3	Address	
4.4	Telephone number	
4.5	Email address	

5	Accommodation and facilities		
5.1	What sort of accommodation will be used for the dogs? a) outside kennels (purpose built/adapted buildings) b) space inside your accommodation c) combination of the two		
5a	Detail arrangements for		
5.2.	Exercise facilities and arrangements		
5.3	Heating and ventilation		
5.4	Lighting (natural & artificial)		
5.5	Water supply		
5.6	Facilities for food storage & preparation		
5.7	Disposal of excreta, bedding and other waste material		
5.8	Disease control and isolation arrangements		
5.9	Fire precautions/equipment and arrangements in the case of fire		
5.10	Proposals to minimise disturbance from noise		

6	Emergency key holder(s)		
6.1	Name		
6.2	Position/job title		
6.3	Address		
6.4	Daytime telephone number		
6.5	Evening/other telephone number		
6.6	Email address		
6.7	Add another person?	Yes / No	If yes, 6.1 to 6.6 can be repeated below

7	Qualifications and Training
Has the applicant, or any person who will have control or management of the dogs/cats, got any relevant training or qualifications?	
If yes, please provide full details, including qualification obtained and date of qualification:	

8	Disqualifications and convictions			
Has the applicant, or any person who will have control or management of the establishment, ever been disqualified from:				
8.1	Keeping a pet shop?	Yes/No	If no to all, go to 8.6; if yes, please provide full details, including dates and circumstances	
8.2	Keeping a dog?	Yes/No		
8.3	Keeping an animal boarding establishment?	Yes/No		
8.4	Keeping a riding establishment?	Yes/No		
8.5	Having custody of animals?	Yes/No		
8.6	Has the applicant, or any person who will have control or management of the establishment, been convicted of any offences under the Animal Welfare Act 2006?	Yes/No	If no, go to 8.7; if yes, please provide full details, including dates and circumstances	
8.7	Has the applicant, or any person who will have control or management of the establishment, ever had a licence refused, revoked or cancelled?	Yes/No	If no, go to 9.1; if yes, please provide full details, including the local authority applied to, dates and circumstances	

9	Insurance		
9.1	Are you covered by adequate and suitable public liability insurance and, where necessary, adequate and suitable employers liability insurance?	Yes/No	Please detail what activities the insurance covers you for including, where specified, the number of dogs covered.

10	Additional details	
Please check local guidance notes and conditions for any additional information which may be required		
10.1	Additional information which is required or may be relevant to the application	

11	Standard declaration and signature section
I/we understand that this information will be publically available on request and on the Council's web site.	
<p>I/We ENCLOSE HERewith the sum of £ being the amount of the fee payable on the Licence applied for and I/we do HEREBY CERTIFY that to the best of my/our knowledge and belief, the particulars set out in this application are true.</p> <p>Signed Date</p> <p>Cheques to be made payable to Stevenage Borough Council, quoting reference RD110 941735</p>	

Please fill in the full names and details of all dogs kept on your premises below – see S3.2						
Full name	Age	Breed	Sex M/F	Spayed or Castrated Y/N	Used for breeding Y/N	K/C Registered Y/N