

## An Explanatory Leaflet for Almond Lane Cemetery

### General Information and Regulations

#### **Lawn Areas – Grave Sections BB, H, G and K**

##### **No New Graves Available**

There are no kerbstones, grave mounds or individual gardens allowed on any grave in the Lawn Sections. Only headstones and flower vases of a limited size are permitted as memorials in the Lawn Sections. The memorials are fixed in double rows in a 'back to back' arrangement.

When the soil settles, extra soil is placed on the grave to keep the ground level; placing anything on any grave space, which prevents this work being done, is prohibited. All flowers are restricted to where the headstone is situated. Placing markers to show the boundary of any individual grave space is forbidden and the placing of vases and shrubs etc. on the grave will restrict regular grass cutting. The Council reserve the right to remove any faded flowers, vases, bottles, tins or any objects, which, in their opinion, are objectionable or unsightly. The public must deposit all litter or faded flowers in receptacles provided for this purpose. Any items left on the graves, are left at the owners risk, the Council do not accept any responsibility.

A headstone or cross type memorial of white marble, granite (black, grey, blue, green, red, brown etc.) or nebresina, of which the overall size is not exceeding 3' in height including the base x 2'6" wide x 4" thick (900mm x 750mm x 100mm) will be permitted.

#### **Headstone and Kerbstones - Grave Sections A, B, C, D, E, F, FF, G and R**

##### **No New Graves Available**

Headstones and kerbstones are permitted on these graves, also planting is allowed. The maximum area on a grave space which a monument will be permitted to occupy is 7' x 3' in the case of a child grave is 4' x 2'.

#### **Re-opening of Existing Graves:**

All visitors to the cemetery are advised that when an existing grave space needs to be re-opened for a further burial, it may be necessary to place the removed earth on an adjacent plot. The cemetery staff take every possible care in this task and as a grave that you visit and tend may be affected you are asked to understand that the situation is unavoidable and will pertain for the shortest possible duration.

#### **Memorials:**

Permanent memorials may only be erected on graves where the Grant of Exclusive Right of Burial has been purchased. The Memorial Application Form will be supplied from a Stonemason of your choice and requires the signature and printed name and address of the grant owner before any work is approved.

The person named on the grant of exclusive right of burial deed that has moved or is moving house, should contact the cemetery officer with the new address and contact details Telephone Number: 01438 367109 or e-mail us at [cemeteries@stevenage.gov.uk](mailto:cemeteries@stevenage.gov.uk)

To comply with guidelines from the Health and Safety Executive we are now required to survey every memorial to ensure that they are in a stable condition and do not pose any immediate danger to visitors and staff working in the cemeteries. Every five years a Topple Test is undertaken, if movement of a memorial is detected or it is deemed to be unsafe, under the

guidelines issued by the HSE the memorial will be laid down for safety reasons and we will endeavour to contact the grave owner to inform them.

When visiting the cemetery, if you notice any movement of your memorial, please inform the cemetery staff and contact your stonemason to secure your memorial, if you are not sure what to do, please ask the cemetery staff to check the memorial with you.

Stonemasons who erect memorials in the council cemeteries have agreed to the fixing procedures recommended by Stevenage Borough Council.

**The Garden of Rest – Cremated Remains Only:  
No New Plots Available**

The Garden of Rest plots are for two interments only. A quiet seating area is provided within this area, which also houses the Book of Remembrance. The size of the base slab/stone must not exceed 18" x 18" x 2" thick. The maximum height of any memorials must not exceed 18".

**The Memorial Rose Gardens  
New Plots Still Available**

The Memorial Rose Gardens are set out with individual rose beds. These plots are for two interments only. The Council will determine the planting position in the Rose Gardens. The only items permitted within the rose gardens are the authorised roses and plaques, any items found will be removed.

If the rose deteriorates or the plaque breaks, at any time, please inform the office staff who will arrange for either to be replaced, a fee maybe charged.

The Memorial Walls are available to place floral tributes. For people wishing to purchase a position on the wall with a plaque and container, a fee will be charged, this is for a period of 5 years which can be renewed.

**Information and Enquiries**

For general information and enquiries for the cemetery, please telephone 01438 367109 or e-mail us at [cemeteries@stevenage.gov.uk](mailto:cemeteries@stevenage.gov.uk)

