

DECISION RECORD ¹

Officer Key Decisions are subject to the Council's Call-In Procedure (Part 4 of the Council's Constitution <https://www.stevenage.gov.uk/documents/council-and-democracy/constitution/part-4e-overview-and-scrutiny-procedure-rules-august-2018.pdf>)

Subject: Award of Contract for Stevenage Aqua Park (Fairlands Valley Park)	
Staff Contact: Geoff Caine	Executive Member: Loraine Rossati
Tel:07827881208	Portfolio: Culture, Leisure and Information Technology

1. **Decision**

To award a concessionary agreement to a preferred operator for the management and operation of an Aqua Park on Fairlands Valley Park main lake for the period of 5 years from 2024 until 2029.

2. **Reasons for the decision**

Following a procurement process the concessionary contract is to be awarded to the operator who met the required specification criteria.

3. **Alternative options considered and rejected ²**

No

4. **Consultation**

- (a) Comments of the Executive Member for Culture, Leisure and Information Technology ^{3 4}

Cllr Rossati supports the award of the contract to the preferred operator, as determined by the contract specification assessment process.

- (b) Comments of other consultees ⁵

5. **Following consultation with, and the concurrence of the Executive Member, I am proceeding with the proposed decision.**

Signed: [SIGNATURE REDACTED]

Title: RICHARD PROTHEROE (Strategic Director).....Date: ...7th February 2024...

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6. PLEASE RETURN COMPLETED/SIGNED FORM TO CONSTITUTIONAL SERVICES FOR PUBLICATION

¹ for guidance see Borough Solicitor's note "Taking Decisions"

² details of any alternative options considered and rejected by the officer at the time the decision was made

³ record any conflict of interest declared by any Executive Member consulted. If an Executive Member declares a conflict of interest DO NOT PROCEED without seeking advice from the Borough Solicitor

⁴ If the matter has general significance for the Council and/or is, or is likely to be, controversial, then the officer shall consult the appropriate Executive Member before proceeding. In some cases it will be necessary to consult more than one Executive Member, and in some cases the Leader of the Council will need to be consulted

⁵ If the matter has local significance, but no general significance for the Council and no controversial aspects, the officer shall consult or inform the local member in writing (or by e mail) and proceed. It is essential that all officers responsible for delivering services ensure that local members are kept well briefed on issues affecting their areas.