

Funding Evaluation Form

<p>Stevenage Borough Council may ask you to provide evidence of how your local community budget grant was spent - failure to do this may exclude applicants from applying for any future funding.</p> <p>Please complete and return this form within 4 weeks of completion of your project/purchase of equipment, returning it to the address below</p> <p>Please remember to retain receipts, invoices, press releases and photographs of the project.</p> <p>Your feedback is important to us as it is used for internal audit purposes in our community planning work and enables us to review the Local Community Budget application process</p> <p>If you would prefer to complete an electronic version, this may be downloaded from the Council's website www.stevenage.gov.uk/local-community-budgets</p>			
Name of Organisation:			
<p>What did your project/scheme involve and how was your grant spent? (e.g. Contributed to a local fun day, enabled an environmental change in order to create better neighbourhoods, the purchase of equipment or match funding for a larger scheme/activity)</p>			
<p>How did/does your project benefit local people and approximately how many?</p>			
<p>How much funding did you receive from the Local Community Budget?</p>	£	<p>What was the total cost of your project (including that contributed by the Local Community Budget)?</p>	£
<p>Did you obtain any publicity for this project that acknowledged the contribution from the Local Community Budget e.g. press articles or newsletters? We may request a copy from you</p> <p>No <input type="checkbox"/> Yes <input type="checkbox"/> (please tick) if you have ticked yes please tell us about the publicity</p>			
Name		Email:	
Address		Tel No:	Date:
<p>Thank you for taking the time to complete this evaluation form, please return your completed form to the local community budget email address localcommunitybudgets@stevenage.gov.uk</p>			